

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, December 12, 2024

7:30 P.M.

Administration Building – Boardroom

Minutes

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
Leigh Minsky
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Elementary Education
Nancy Carney Jones	District Clerk
Devin Sakaria	Student Delegate

ABSENT

Robert Koonin

6:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 6-0, (Mr. Koonin absent) that the Board of Education adjourns to Executive Session at 6:00 p.m., to discuss Real Estate and Legal issues. Ms. Ben-Levy moved, seconded by Mr. Dubner to adjourn executive session at 8:04 p.m.

Ms. Ben-Levy called the meeting to order at 8:08 p.m.

7:30 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the Treasurer's Report for October 2024 (**Attachment T.1**)

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Koonin absent) to accept the Treasurer's Report for October 2024.

Recommendation to accept the Claims Auditor's Report for October 2024 and November 2024

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Koonin absent), to accept the Claims Auditor's Report for October 2024 and November 2024.

Recommendation to accept the minutes from the following meeting(s):
November 7, 2024 and November 25, 2024

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Koonin absent) to accept the minutes for November 7, 2024 and November 25, 2024.

Board President's Comments

Ms. Ben-Levy wished everyone a Healthy Happy holiday season. As this will be the last board meeting of 2024, she thanked her Board colleagues, the Administration and the staff for all the work they do for the students of Roslyn throughout the year.

Ms. Ben-Levy announced that the Board of Education will be honoring the Roslyn Marching Bulldogs and the Varsity Boys Volleyball team at a special presentation on December 18, 2024. The Roslyn Marching Bulldogs won the 2024 NYS Field Band Conference Small School Division 1 Championship and the Roslyn Boys Varsity Volleyball team won the 2024 Nassau County Division 2B Volleyball Championship.

Ms. Ben-Levy updated the community on the topic of Regionalization. On this evening's board agenda addendum there is a resolution allowing the Board of Education to decide to opt out of being part of the New York State Department of Education regionalization initiative. The Board has determined based on recommendation of Counsel that it is in the best interest of the District to opt out of the Regionalization mandate at this time.

The District currently shares resources with neighboring school districts and BOCES, such as sports teams, Adult Education classes, Special Education classes and transportation.

Ms. Brown will be sending a letter as required by the New York State Department of

Education by January 15, 2025, stating that the District will be opting out of the process and the plan at this time.

Superintendent's Comments

Ms. Brown wished everyone a Happy and Healthy Holiday and thanked the Board of Education and Staff for everything they have done this year.

Student Delegate's Comments

Mr. Sakaria, OCC President reviewed the recent activities of the OCC and the High School.

- 1) The RCP production of CLUE.
- 2) The OCC Annual Pie eating contest – A Thanksgiving tradition.
- 3) The Roslyn Choir performed at Radio City Music Hall.
- 4) The High School Blood Drive
- 5) Fall Sports Awards

Mr. Sakaria thanked Ms. Brown for attending the recent OCC meeting to discuss student issues and for how quickly she responded to the issues. He wished everyone a Happy Holiday.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

Ms. Ben-Levy made a motion to move the agenda and agenda addendums as a consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Koonin absent), to approve the agenda and agenda addendums as consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Koonin absent), to adopt the agenda and agenda addendums as consent agenda.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3.** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**
- P.4.** Recommendation to increase the minimum hourly rate of pay to \$16.50 effective January 1, 2025 to meet NYS minimum wage standards for Nassau County.

Addendum
P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
41	Michelle Passi	Resignation	Program Specialist for Technology Expansion	HS		2/1/25 (last day of employment)		
42	Glenn Sherwood	Revise Appointment	.1 Overage (Math/BC Calculus)	HS	9/1/24	12/13/24		Per RTA Contract
43	Maryam Tazari	Appointment	After School Drivers Ed. Paraprofessional	HS	12/13/24	6/30/25		Per RPA Contract

P.2 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
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11		Delete #5 on Orig. P.2						
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BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Hempstead Union Free School District
 Services: Health and Welfare Services for 7 students attending private schools in Hempstead for the 2023-24 school year.
 Fees: \$1,186.79 per student
 Total estimated to be \$8,307.53

- (ii) Contractor: Glen Cove City School District
 Services: District of Location Special Education Services for IEP service requirements for 1 student residing in Roslyn attending private school in Glen Cove for the 2024-25 school year
 Fees: Total estimated to be \$7,500.00

- (iii) Contractor: North Shore School District
 Services: District of Location Special Education Services for IEP service requirements for 2 students residing in Roslyn attending private school in North Shore for the 2024-25 school year
 Fees: Total estimated to be \$30,000.00

The following item [(iv) is a “flow-through” grant which passes through the district special aid fund but has no impact on our general fund budget

- (iv) Contractor: SCO Family of Services - Madonna Heights School
 Services: Instructional services for the 2023-24 school year
 Fees: **611 Grant**
 \$2,177.00 per student (1 student)
 Total will be \$2,177.00

Recommendation to **amend** the following contract (v) which was approved by the Board of Education on June 24, 2024 (item B.16.):

- (v) **DIRECT DIVERSION**
 The Long Island School Nutrition Directors Association opened the 2024-2025 Direct Diversion Bid on February 15, 2024. The bid was advertised in

Nassau and Suffolk Newsday on January 19, 2024, and posted on the group's website, www.lifoodcoop.org. The group received 13 submissions.

The LISNDA Cooperative Bid Committee recommends the Boards of Education of the participating districts approve the awards as indicated on the Group Award Summary for bid # 2024-2025-Direct Diversion, with awards to Ace Endico, Brookwood Farms, International Food Solutions, JTM Provisions, Maid-Rite Specialty Foods, Metropolitan Foods D/B/A Driscoll Foods, Mivila, Nardone Bros. Baking, and Tyson. **(Attachment B.1.)**

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6500-801	FIELD TRIP EXP- M BAND	\$418.17
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$150.50
	Subtotal	\$568.67

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5550-430-03-9000-510	TRANS PUBLIC SERVICE	\$568.67
	Subtotal	\$568.67

REASON FOR TRANSFER REQUEST: To cover the cost of tolls associated with travel for marching band competitions and club trips.

B.4. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
5510-450-03-9000-510	TRANS SUPPLIES	\$1,315.34
	Subtotal	\$1,315.34

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2630-450-03-1100-311	COMP SUPPLIES DW	\$1,315.34
	Subtotal	\$1,315.34

REASON FOR TRANSFER REQUEST: To reallocate the expense of purchasing lanyards for elementary school students.

B.5. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-200-08-1800-801	TCHG EQPT HS MATH	\$3,924.00
2110-450-08-9000-801	TCHG SUPPLIES HS	\$ 64.20
	Subtotal	\$3,988.20

<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2630-490-03-9000-311 BOCES COMP SVCES DW	\$3,988.20
Subtotal	\$3,988.20

REASON FOR TRANSFER REQUEST: To cover the cost of purchasing additional calculators for the high school.

- B.6.** Recommendation to approve a payment in the amount of \$27,765.87, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 9/30/2024.
- B.7.** Recommendation to approve a payment in the amount of \$54,854.51, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 10/31/2024.
- B.8.** Recommendation to approve the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #S	Inv #
\$20.81	HS Reimbursables	2110-245-08-23SB	H24-00091	R00005
\$70.78	HS Reimbursables	2110-245-08-23SB	H24-00091	R00006
\$479.34	HS Prof. Svcs.	2110-245-08-23SB	H24-00091	P00007-R
\$367.50	HS Reimbursables	2110-245-08-24HS	H24-00132	R6
\$116.31	HS Reimbursables	2110-245-08-24HS	H24-00132	R7
\$40,966.20	HS Prof. Svcs.	2110-245-08-24HS	H24-00132	P8
\$216.00	EH Reimbursables	2110-245-04-25OT	H25-00011	R02
\$144.00	HS Reimbursables	2110-245-08-25OT	H25-00042	R02

- B.9.** The Superintendent recommends that the Board of Education adopt the following calendar for the May 2025 Budget Vote. **(Attachment B.9.)**
- B.10.** Recommendation to approve the following Actual Non-Resident Tuition Rates for the 2023-24 school year and the Estimated Rates for 2025-26 as calculated by NYSED.

		Actual 2023-24	Tentative 2025-26
Students with Disabilities Full Time	Grades K-6	\$105,514	\$113,959
Students with Disabilities Full Time	Grades 7-12	\$115,760	\$122,679

B.11. Extraclassroom Activity Treasurer Reports (Attachment B.11.)
High School, October 2024
Middle School, October 2024

B.12. Recommendation by Craig Johanson, Roslyn Middle School Principal, to declare as obsolete the following textbooks. It is suggested that they be discarded as they are outdated and of no use to the District. (Attachment B.12.)

Addendum

B.13. Recommendation to approve a credit change order as indicated below. This change order will decrease the contract with New York Trenchless, Inc. in the amount of \$5,000.00 and therefore decrease purchase order H25-00043 in account code H-1620-293-08-23SB.

New York Trenchless, Inc. (HS GC-001) represents a credit in the amount of \$5,000.00. This change order allows for the return of the balance in our General Construction Allowance not used during project completion. The bid award was presented to the Board of Education for approval as item B.8 on the agenda of 10/10/24. **(Advisory B.13.)**

B.14. BE IT RESOLVED that the Board of Education hereby awards the Site Reconstruction Base Bid GC-1 – Phase II at Roslyn High School – Re-Bid No. 24/25-51 to Laser Industries, Inc. in the total base bid amount of \$4,894,500, which sum includes a Sitework Construction Allowance of \$50,000 for additional work required, together with an Additional Wall Padding Allowance in the amount of \$11,000, an Additional Synthetic Turf Allowance in the amount of \$19,000, a Tennis Bleachers Allowance in the amount of \$37,000, a Tennis Shade Shelters Allowance in the amount of \$45,000, and a Batting Tunnel Allowance in the amount of \$19,000; subject to the terms of an agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said agreement between the District and Laser Industries, Inc.

B.15. BE IT RESOLVED that the Board of Education hereby awards the Site Reconstruction Base Bid PC-1 – Phase II at Roslyn High School – Re-Bid No. 24/25-51 to WHM Plumbing & Heating Contractors, Inc. in the total base bid amount of \$90,465, which sum includes a Plumbing Construction Allowance of \$5,000 for additional work required; subject to the terms of an agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said agreement between the District and WHM Plumbing & Heating Contractors, Inc.

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 29, and 31, 2024, November 7, 18, 21 and 22, 2024.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 11, 17, 21, 23, 24, 29, and 30, 2024, November 1, 4, 8, 13, 14 and 15, 2024.
- C&I.3** Recommendation to approve William Caruso to attend the Nova Southeastern University – Counselor Fly-In in Fort Lauderdale, Florida from February 2, 2025 through February 5, 2025 at an estimated cost to the district not to exceed \$120.00. (Lodging, Meals and Air Travel covered by NSU).
- C&I.4** Recommendation to approve 1 coach and 1 student to attend the NYSPHSAA Girls Swimming and Diving Championships in Rochester, New York from November 21, 2024 through November 23, 2024 at an estimated cost to the district not to exceed ~~\$1,445.92~~ \$1,520.92 (Revision to 11/7/2024 Agenda, C&I.5).
- C&I.5** Recommendation to approve 1 advisor, 5 chaperones, 2 administrators, 1 nurse and 90 students to attend the DECA State Conference in Rochester, New York from March 4, 2025 through March 7, 2025 at an estimated cost to the district not to exceed \$43,754.98. [Total cost of trip is \$87,564.90; student contribution is \$43,809.92, district contribution is \$43,754.98].
- C&I.6** Recommendation to approve 1 advisor, 2 chaperones and 15 students to attend the Forensics Tournament in Boston, Massachusetts from February 14, 2025 through February 17, 2025 at an estimated cost to the district not to exceed \$10,446.02. [Total cost of trip is \$15,509.60; student contribution is \$5,063.58, district contribution is \$10,466.02].
- C&I.7** Recommendation to approve 1 administrator, 3 chaperones and 27 students to attend the WGI Winter Guard Regional in Bethlehem, PA from March 21, 2025 through March 23, 2025 at an estimated cost to the district not to exceed \$15,226.40. [Total cost of trip is \$22,810.40; student contribution is \$7,584.00; district contribution is \$15,226.40].
- C&I.8** Recommendation to approve Dalton Samuels to attend the New York Association for Pupil Transportation Winter Workshop in Albany, New York from February 18, 2025 through February 21, 2025 at an estimated cost to the district not to exceed \$1,171.00.

C&I.9 Recommendation to approve Frank Mauriello to attend the NYS Field Band Conference Meeting in Syracuse, New York from January 21, 2025 through January 22, 2025 at an estimated cost to the district not to exceed \$683.10.

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby approves the Memorandum of Agreement between the District and Nassau County Board of Elections; and,

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Memorandum of Agreement on behalf of the Board of Education.

BOE.2 WHEREAS the Board of Education received a Management Letter from our independent auditor, PKF O'Connor Davis and

WHEREAS the recommendations in that Management Letter have been studied by administration and a "Corrective Action Plan" shared with the Audit Committee, upon the recommendation of the Chairman of the Citizens' Audit Advisory Committee, the committee having reviewed and recommended Management's draft response,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approves and authorizes the submission of the said draft letter reviewed as its official response and

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to sign the letter on behalf of the district.

BOE.3 Designation of Official Newspapers

Recommendation that the *Roslyn News Times*, ~~The Roslyn News~~, Long Island Business News, ~~The Roslyn Times~~ and/or Newsday, be designated as newspapers in which all advertisements required by law may be published during the 2024-2025 school year as may be determined by the District Clerk.

(Originally approved July 2, 2024 Reorganization Agenda item #33

BOE.4 BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the District to enter into a license agreement with the New York Institute of Technology ("NYIT") for the use of the NYIT baseball field at the NYIT Long Island Campus ("Agreement"), subject to a formal written agreement to be reviewed by District counsel;

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Board President to execute the necessary documents to effectuate said Agreement on behalf of the Board of Education.

Addendum

BOE.5 WHEREAS, on September 9, 2024, the New York State Board of Regents approved, by emergency adoption, the addition of Part 124 and Subpart 124-2 to Subchapter E of the Regulations of the Commissioner of Education relating to regionalization plans (“Regionalization Regulations”); and

WHEREAS, at its December 9, 2024 meeting, the New York State Board of Regents approved the Regionalization Regulations for final adoption, as amended (the “Amended Regionalization Regulations”); and

WHEREAS, the Amended Regionalization Regulations added a new Section 124-2.8 titled, “Non-participation”, which provides a mechanism for a school district to elect not to participate in the development of a regionalization plan by notifying the New York State Education Department’s Office of Education Policy of such election, in writing, by no later than January 15, 2025, and every ten years thereafter; and

WHEREAS, at the December 9th Board of Regents meeting, New York State Education Department representatives further asserted that notification electing not to participate under the Amended Regionalization Regulations constitutes an opt-out of the entirety of the regionalization process, including the development and implementation of a regionalization plan; and

WHEREAS, the Roslyn Union Free School District Board of Education and Administration continue to believe that the preservation, protection and maintenance of local control of all School District operations is of paramount importance to, and in the best interests of the Roslyn School community, our students and our schools; and

WHEREAS, after review and consideration of the Amended Regionalization Regulations, the Roslyn Union Free School District has determined that it will not participate in the development of a regionalization plan or any aspect of the regionalization plan.

NOW, THEREFORE, BE IT RESOLVED that, in accordance with the foregoing, the Roslyn Union Free School District hereby exercises its election not to participate in the development of a regionalization plan or in any aspect of the regionalization plan, unless otherwise subsequently authorized by the Board of Education; and

BE IT FURTHER RESOLVED that the Superintendent of Schools shall provide written notification of said election to not participate in a regionalization plan to the New York State Department’s Office of Education Policy prior to January 15, 2025; and

BE IT FURTHER RESOLVED that said notification to the New York State Education Department's Office of Education Policy shall include an express reservation of the School District's rights and remedies available under local, state and/or federal law respecting its decision not to participate in the regionalization plan and/or any other related action that negatively impacts local control of the District's operations.

Public Comments #2

No public comment.

Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 6-0, Mr. Koonin absent, to approve the Personnel Agenda Items P.1- P.4 (Addenda P.1 and P.2) , Business/Finance Agenda Items B.1 – B.12, Addenda B.13 - B.15, Curriculum and Instruction Agenda Items C&I.1 – C&I.9, and Board of Education Agenda Items BOE.1 - BOE.4 and Addendum BOE.5

EXECUTIVE SESSION

Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 6-0 (Mr. Koonin absent) that the Board of Education adjourns to Executive Session at 8:20 p.m., to discuss Real Estate issues. Ms. Ben-Levy moved, seconded by Mr. Levine to adjourn to the business meeting at 9:25pm.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Seinfeld, carried by a vote of 6-0,(Mr. Koonin absent) to adjourn at 9:26 p.m.

Respectfully submitted,

Nancy Carney Jones
Nancy Carney Jones
District Clerk